



Envision Arlington
Standing Committee

Date: Wednesday, March 20, 2024

Time: 7:15–8:45 p.m.

Location: Conducted by Remote Participation

Attendees: Alex Bagnall, Johanna Meyer, Caroline Murray, Juli Brazile, Lenard Diggins (non-member), Michael Brownstein

Minutes

Discussions and Decisions:

1. Minutes and Transcripts

- January and February minutes were approved with respective voices of 6-0.

2. Subsidized Fees for Precinct Meetings

- Agreed to allocate up to \$1,200 for subsidizing fees at the senior center for precinct meetings, focusing solely on town facilities.

3. Town Survey Discussion

- Discussed shortening the survey communication section and received feedback on the survey's relevance, indicating a need for ensuring its applicability across various precincts.
- Addressed challenges with the survey's funding and autonomy. Discussed aligning future surveys with master planning efforts and optimizing the survey question development process.
- Discussed the planning department's involvement in the survey process, advocating for a clear division of labor and more collaborative approach in survey creation and review.
- Planned to improve coordination with the planning department to ensure the survey aligns with the town's needs, proposing a meeting to streamline the process.
- Debated the use of Survey Monkey versus Power BI for data analysis, with a preference for Survey Monkey due to its user-friendliness and adequacy for the committee's needs.

4. 2024 Envision Arlington Standing Committee Priorities

- Consensus on allowing task groups semi-independence while keeping an overarching awareness of their activities. Members decided to review task group minutes for better insight into their work.
- Supported expanding youth engagement through multimedia presentations and discussed hosting civic engagement sessions and celebrating diverse cultural

events.

Next Steps:

- Implement the budget for precinct meeting subsidies.
- Develop a plan to enhance youth engagement through multimedia.
- Streamline the survey question development and approval process.
- Schedule a meeting with town planning officials to address survey process concerns.
- Engage with task groups by reviewing their minutes and attending meetings as feasible.

Next Meeting: April 10th at 7:30 PM.

Meeting Adjourned: 8:45 P.M.